

CUSTOMER SERVICE REPRESENTATIVE-INSIDE SALES

Delta Engineering is a Belgian company with a branch in Norcross, GA to serve the US and Canadian market. As a machine builder, we build downstream equipment for automation in the plastic bottle blow molding industry, and we are market leader in this domain in Europe.

For this US branch, we are looking for a motivated person with affinity with technology to help expand the company in the US. The job will be customer oriented, thus demanding both flexibility and communication skills.

MAJOR TASKS AND RESPONSIBILITIES

- Respond to customer inquiries, provide quotes and take customer orders
- Order and source products
- Expedite backorders
- Maintaining inventory and preparing shipments
- Assist with customer returns and warranties
- Troubleshoot customer concerns
- After sales support to customers: spare part quotes, helpdesk, service calls
- Assisting in customer order assembly of machines (at Delta warehouse)

QUALIFICATIONS AND PROFILE

- Excellent verbal and written communication and interpersonal skills
- Solid organizational and multitasking skills
- Committed to providing quality customer service
- Good software knowledge (MS Office, internet,...)
- Able to work independently and proactively in a dynamic environment
- Willing to go hands on when it comes to technology
- Willing to learn and improve skills and knowledge
- "Can do" mentality
- Flexibility in performing other office duties needed on an AD-Hoc basis.

OFFER

- Competitive salary based on qualifications plus benefits package
- Career advancement opportunities
- This is a perfect starting job for a junior; with possibility to grow with the company

TO APPLY

Please submit your resume to or contact

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Visit us at www.delta-engineering-usa.com